



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:
CC-2.

MEETING DATE	2018-11-07 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	CC. BOARD POLICIES
DEPARTMENT	Compensation (Human Resources)

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

TITLE:
Proposed New Job Description for the Inclusion Specialist – Head Start / VPK position

REQUESTED ACTION:
Approve the proposed new job description for the Inclusion Specialist – Head Start / VPK position. This is the **First Reading**.

SUMMARY EXPLANATION AND BACKGROUND:
The job description for the Inclusion Specialist – Head Start / VPK, is being created to meet the Head Start and State of Florida inclusion requirements. The Inclusion Specialist will ensure that the assessment process is followed and children with disabilities are identified. The job description defines the performance responsibilities, minimum education and experience required to perform successfully. The job description was publicized for rule adoption in compliance with Florida Statutes on October 17, 2018. See attached Executive Summary.
Copies of all supporting documents are available at the Board Members’ Office on the 14th floor of the K.C. Wright Administration Center.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Continuous Improvement
 Goal 3: Effective Communication

FINANCIAL IMPACT:
There is no immediate financial impact associated with this item. See the Executive Summary for additional information on the expense associated with staffing this position.

EXHIBITS: (List)
(1) Executive Summary (2) Job Description

BOARD ACTION:
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Rose M. Hall	Phone: 754-321-0144
Name: Daniel Gohl	Phone: 754-321-2618

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Craig J. Nichols - Chief Human Resources & Equity Officer

Signature

Approved In Open Board Meeting On: _____

By: _____

School Board Chair